## How To Create an ATRIO Premium Payment Portal account

Welcome to the new ATRIO Payment Portal where you can create a new account, view your invoices and receipts, make a one-time payment or set up recurring payments.

To register for an account follow these simple steps:

Go to https://www.atriohp.com/oregon/members/member-portal/in any web browser. Select the "Click Here" link.



Select Create Account

| A T R I O"<br>HEALTH PLANS |                    |
|----------------------------|--------------------|
| Username                   |                    |
|                            |                    |
| Password                   |                    |
|                            |                    |
| Log In                     |                    |
| Forgot Password            |                    |
| Create Account             |                    |
| 02021 Certifi              | Powered by Certifi |

Next, enter your ATRIO Member ID and Email Address and then re-enter your Email Address Click "Submit"

| Enter the following information to create your account. |                    |
|---|--------------------|
| Member Id:  |                    |
| Email Address:  |                    |
| Confirm Email Address:                                  |                    |
| Submit  |                    |
| 62021   | Powered by Certifi |

Once you submit you will get a confirmation message at the top of the page

📀 You will receive an email with further instructions to complete your account setup.

You will receive an email from billing@enrfin.com with the subject: ATRIO Health Plans premium payment account, at the email address you provided

## Click the link that says "Activate Account"

Welcome to the ATRIO Health Plans portal for premium payment. Below you will find a link to activate your account, which can be used to view invoices and make monthly payments.

To activate your account please click on the link below:

## Activate Account

In order to complete your activation, you will need the following information: your ATRIO Member ID, Date of Birth, and last name.

## Enter your ATRIO Member ID , Last Name, Date of Birth and then create and confirm your password

Password must be at least 8 characters with 1 upper case, 1 lower case, 1 number and 1 special character

Click "Submit"

| What is your Member ID?<br>Enter your Member ID?<br>Enter your Member ID<br>What is your last name?<br>Enter your last name?<br>When is your birthdate?<br>mm\ddyyyy<br>Password:<br>Password:<br>Confirm Password:<br>Confirm Password:<br>Confirm Password:  |                         |
|--|-------------------------|
| What is your Member ID?<br>Enter your Member ID<br>What is your Last name?<br>Enter your last name?<br>When is your birthdate?<br>mm/ddyyyy<br>Password:<br>Password:<br>Confirm Password:<br>Confirm Password:<br>Submit  |                         |
| Confirm Password:<br>Confirm Password:<br>Confirm Password:  |                         |
| What is your Member ID?<br>Enter your Member ID<br>What is your last name?<br>Enter your last name?<br>When is your birthdate?<br>mm\ddyyyy<br>Password:<br>Password:<br>Confirm Password:<br>Confirm Password:<br>Confirm Password:   | ATRIO                   |
| What is your Member ID?<br>Enter your Member ID<br>What is your last name?<br>Enter your last name?<br>When is your birthdate?<br>mm\ddygyy<br>Password:<br>Password:<br>Confirm Password:<br>Confirm Password:<br>Confirm Password:   |                         |
| Enter your Member ID What is your last name? Enter your last name? When is your birthdate? mmiddyyyy Password: Password Confirm Password: Confirm Password Submit Extended Ext | What is your Member ID? |
| What is your last name?<br>Enter your last name<br>When is your birthdate?<br>mmiddiyyyy<br>Password:<br>Password:<br>Confirm Password:<br>Confirm Password<br>Submit  | Enter your Member ID    |
| What is your last name?<br>Enter your last name<br>When is your birthdate?<br>mmMddyyyy<br>Password:<br>Password<br>Confirm Password:<br>Confirm Password<br>Submit  |                         |
| Enter your last name When is your birthdate? mmiddiyyyy Password: Password Confirm Password: Confirm Password Submit extended Confirm Password | What is your last name? |
| When is your birthdate?<br>mm/ddyyyy<br>Password:<br>Password<br>Confirm Password:<br>Confirm Password:<br>Submit  | Enter your last name    |
| When is your birthdate?<br>mmb85yyyy<br>Password:<br>Password<br>Confirm Password:<br>Confirm Password:<br>Submit<br>E2021   |                         |
| When is your bithbater mmiddyyy Password: Password Confirm Password Confir |                         |
| mmoodyyyy Password: Password Confirm Password Submit extension   | When is your birthdate? |
| Password:<br>Password<br>Confirm Password:<br>Submit   | mm/dd/yyyy              |
| Password:<br>Password Confirm Password: Confirm Password Submit E2021  |                         |
| Password Confirm Password: Confirm Password Submit E2021   | Password:               |
| Confirm Password:<br>Confirm Password<br>Submit  | Password                |
| Confirm Password<br>Confirm Password   |                         |
| Confirm Password Submit 62021  | Confirm Password:       |
| Submit<br>62021  | Confirm Password        |
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At the top of the page you will receive a confirmation that your account has been created



You will be automatically redirected back to the initial login page

Enter your Username (your email address) and the password you just created and select "Login"

| ATRIO<br>HEALTH PLANS |                    |
|-----------------------|--------------------|
| Username              |                    |
| 1                     |                    |
| Password              |                    |
|                       |                    |
| Log In                |                    |
| Forgot Password       |                    |
| Create Account        |                    |
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